

EWB Nebraska Professional Chapter Meeting Minutes

	MAY 13, 2009	5:30	OLSSON ASSOCIATES
TYPE OF MEETING	Chapter meeting		
FACILITATOR	Jim Goedert		
NOTE TAKER	Sara Hanson		
ATTENDEES	See sign-in sheet		

Agenda Items

1. Open Meeting

Jim Goedert opened with introductions of the newly elected executive board, followed by individual introductions of each attendee.

2. Approval of the Minutes

Motion to approve: Lou Lamberty

Seconded: Dave Insigner

Approved

3. Approval of the Agenda

4. Communications

- Open Floor to Gallery
- Officer Reports

Sara (Secretary)- Starting to create a database of the professional members area of expertise and any special skills. A spreadsheet was passed around for meeting attendees to fill out, and will be emailed to remaining members to collect their information.

Matt (Treasurer)- An official bank account will be set up through EWB once we become an official chapter.

- Committee Reports

No committees formed yet

5. Presentation

Dwight Hanson gave an EWB overview power point presentation. This will be a tool that can be used for spreading the word about EWB, recruiting members, fundraising, etc. The presentation (either as a pdf or a link to the power point file) will be posted on the ASCE/EWB website.

6. Old Business

- By-Laws

Dave Holtzclaw assembled the by-laws by using a ‘canned’ version provided by EWB nationals and editing to fit the Nebraska Chapter. By-laws were distributed before the meeting for members to review.

Motion to approve: Lou Lamberty

Seconded: Matt Scarborough

Approved

- **Program Options**

The chapter is beginning to look at different program options. Selecting a program is one of the biggest decisions an EWB chapter has to make because it is a five year commitment to a community where all of our upcoming projects will take place. A list of pre-approved programs is located on the EWB website (<http://www.ewb-usa-memberportal.org/ProjectResources/OpenPrograms/tabid/90/Default.aspx>). These are projects where there is a need that has already been identified and EWB feels they are appropriate and worthwhile project to pursue. They are not ‘bottom of the list’ projects that no other EWB chapter has chosen, there is simply more demand than available chapters.

A Program Proposal Form was developed to help the chapter gain information regarding potential programs. This form is to be filled out by any chapter member who has a program they are interested in pursuing. Providing this information will help the chapter make an informed decision when selecting a program. The form will be sent to all members via email and will be located on the ASCE/EWB website. Any member with a program they would like the chapter to consider (this can be through your own personal connections or one of interest from the website), please fill out as much of the information as possible.

Several factors to consider when determining a program were discussed. It could make sense to pair our chapter’s efforts with another affiliation that is already doing work in the area (i.e. Madagascar/UNO/Henry Doorly Zoo, Rotary working in Zambia, etc). Recruiting health care professionals will be necessary before a program application can be completed.

7. New Business

- Chair Positions: the following chair positions were assigned

-Fundraising Chair: Mike McMeekin (supported by Matt Dworak)

-Program Coordinator: Dwight Hanson

-Publicity Chair: Matt Dworak

- **Monthly Meeting Schedule**

It was determined that the EWB chapter meetings from now on will be held the second Wednesday of every month, and officer meetings will be held the fourth Wednesday of every month.

- **Emergency Procedures**

The by-laws were passed with the contingency that an Emergency Procedures protocol be developed. It will be necessary to develop this once a program has been selected and site visits begin. The chapter is looking for anyone with experience with this type of protocol to develop a template that can be used for all our chapter's projects. Matt Dwork will take the lead on this.

8. Announcements

There was some discussion of getting involved in local projects to help develop our skills and get to know our fellow chapter members. The chapter will continue to maintain contact with the Little Sioux Boy Scout Camp and potentially look into new ideas, such as local shelters or Habitat for Humanity. This will be a topic of discussion for the next meeting.

9. Close Meeting