Nebraska Section January Board Meeting Minutes
March 18, 2014, 5:00 pm

Location:
Lamp Rynearson & Associates, Omaha, NE

Attendees:
Gopal Allam
Joe Flaxbeard
Brandon Gardels
John Hill
Matt Hubel
Tyler Klusaw
Ed Prost
Ticha Rohan
Mike Sklenar
John Smith
Jeremy Steenhoek
Andres Torres

1. 5:10 PM - Call to Order (Sklenar)

2. Approve Previous Meeting Minutes (Sklenar)
   Flaxbeard motioned to approve previous meeting minutes; Hill seconded; all in favor.

3. Previous Action Item Review
   a. Torres to send out emails to all of ASCE and Board to call for comments on website.
      i. In progress
      ii. Website developer preparing proposal, scope of pro bono work
      iii. **Action item remains open**
   b. Flaxbeard to develop informational material for scholarship.
      i. In progress
      ii. Flaxbeard/DeVivo contacted UNL professors, awaiting response
      iii. **Action item remains open**
   c. Sklenar to contact student members to obtain Region 7 Award nominations.
      i. In progress
      ii. Sent Nomination Forms to Student Advisors, awaiting response
      iii. **Action item remains open**
d. Torres to put together annual meeting information and formal invitation.
   i. In progress
   ii. Save The Date to be sent to board members for review/comment
   iii. Invite will be sent to other professional societies
   iv. $15 charge for members and non-members
   v. Election of ASCE officers will occur at end of meeting
   vi. **Action item remains open**

e. Flaxbeard and Smith to follow-up with displays.
   i. In progress
   ii. Review mockup prior to production
   iii. **Action item remains open**

f. Smith to email Younger Member Group to ask for help with the website
   i. Waiting until proposal from developer can be reviewed to see if help needed

g. Sklenar to obtain Geotechnical Scholarship recipients' contact information
   i. In progress
   ii. **Action item remains open**

h. DeVivo to contact Dr. Dvorak about scholarship certificates and schedule for awarding
   Transportation Scholarship
   i. In progress
   ii. **Action item remains open**

i. Flaxbeard to draft letter to Life Members inviting them to events and asking for a Life
   Member Champion
   i. In progress
   ii. Certificates and pins for life members will be shipped by 4/15
   iii. **Action item remains open**

j. Hill to obtain contact winning students' contact information to award prizes
   i. In progress
   ii. Info received from Gross
   iii. Still awaiting response from Omaha North
   iv. **Action item remains open**

k. Sklenar to contact Lincoln Northstar High School Engineering Club to see if they have
   interest in assisting with design/construction
   i. In progress
   ii. Email has been sent to Engineering Club representative, awaiting response
   iii. **Action item remains open**

l. Hill to send out email with HFH sign up info
   i. Completed

m. Torres and Klusaw to prepare document with ASCE volunteer opportunities
   i. In progress
   ii. Klusaw task 5% complete!
   iii. **Action item remains open**

4. **Treasurer Report (Klusaw)**
   As of 02/28/2014:
   - Current Liquid Assets: $87,001.78
   - Current Total Assets: $121,857.22
5. **Website/Webmaster Update (Allam)**
   a. Geotechnical Conference information has been uploaded to website.
   b. Website-editing software:
      i. Currently using FTP site
      ii. Recommendations for software to be included in web developer’s proposal
      iii. Manual for editing website to be included in web developer’s proposal
   c. Contributors to optimize PDF’s for web viewing prior to sending to Allam for upload
   d. **Action Item:** Torres to obtain proposal and bring to subsequent board meeting.

6. **New Business**
   a. NSPE Legislative Luncheon
      i. ASCE received proposal to be sponsor of event in 2015
      ii. Sponsors to include all organizations in Professional Engineers Coalition (PEC)
      iii. **Action Item:** Prost to obtain more information regarding sponsorship
   b. ASCE National President-Elect
      i. Will be in Nebraska during Transportation Conference
      ii. Need to promote attendance
      iii. Need transportation for pres-elect from Omaha to Lincoln
      iv. Need transportation for pre-elect from Lincoln to Omaha
   c. UNL students expressed desire to work with local companies to do outreach to schools
      i. Shake table to simulate earthquakes
      ii. **Action Item:** Torres to obtain proposal for ASCE sponsorship
   d. Status of ASCE Officers
      i. Torres’s suggestions for next year’s officers:
         1. Vice President: John Smith
         2. Treasurer: Tyler Klusaw
         3. Secretary: Matt Hubel
         4. Directors: Marie Stamm and John Hill

7. **Old Business**
   None.

8. **6:26 PM - Adjourn**
   Hill motioned to adjourn; Torres seconded; all in favor.
**Action Item Summary:**

- Torres to continue to gather comments on website
- Flaxbeard to develop informational material for scholarship
- Sklenar to obtain Region 7 Award nominations
- Torres to put together annual meeting information and formal invitation
- Flaxbeard and Smith to follow-up with display manufacturer
- Sklenar to obtain Geotechnical Scholarship recipients’ contact information
- DeVivo to contact Dr. Dvorak about scholarship certificates and schedule for awarding Transportation Scholarship
- Flaxbeard to draft letter to Life Members inviting them to events and asking for a Life Member Champion
- Hill to obtain contact winning students’ contact information to award prizes
- Sklenar to contact Lincoln Northstar High School Engineering Club to see if they have interest in assisting with design/construction
- Torres/Klusaw to prepare document with ASCE volunteer opportunities
- Torres to obtain proposal and bring to subsequent board meeting
- Prost to obtain more information regarding sponsorship
- Torres to obtain proposal for ASCE sponsorship of UNL Shake Table